



Code of Conduct

The STARBASE Code of Conduct is presented and discussed with all teachers, students, and parents who participate in a STARBASE Academy. Both staff and students are made aware that they represent the STARBASE program at all times and their behavior must reflect favorably upon the program and themselves. Mutual respect, positive attitude and enthusiastic participation are expected of all students and staff.

The use of intoxicants or intoxicating drugs of any kind during Academy working hours is strictly forbidden. Any STARBASE student or staff member found doing so while at STARBASE is subject to dismissal. Military personnel are managed under the appropriate military regulations and civilian/contractor employees are managed under the appropriate personnel regulations.

Weapons of any kind are forbidden (knives, guns, martial arts paraphernalia, etc.). Confiscated weapons will not be returned. Any weapon turned into the director will be turned over to law enforcement.

The use of tobacco or related paraphernalia is prohibited while at STARBASE.

Theft or dishonesty of any form is not tolerated

Threats, physical violence, or the use profane language may result in immediate termination and proper referral to civil authorities in those cases where laws have been broken.

STARBASE students are not authorized to leave the STARBASE facility for any reason without a flight leader, parent, or STARBASE staff member.

The standards of conduct in the classroom and on tours are the direct responsibility of the accompanying classroom teacher. It is the teacher's responsibility to ensure that he/she and the students conduct themselves in a professional manner at all times and that their work areas are clean, orderly and well maintained. The STARBASE staff serves as role models by demonstrating and maintaining high personal conduct standards.

The following steps will be taken for student disciplinary action not warranting dismissal.

First negative action by student:	Verbal warning given by STARBASE staff*
Second negative action by student:	Student removed from the activity and a private discussion between the STARBASE staff and student occurs before the student returns to STARBASE activities.
Third negative action by student:	Student removed from activity and a final private discussion with the student, STARBASE staff, and STARBASE Director occurs before the student returns to STARBASE activities.
Fourth negative action by student:	Student removed from activity and not invited back to STARBASE.

*A STARBASE staff member should issue all warnings. If any flight leader feels that a warning should be issued, a STARBASE staff member needs to be present.

NOTE: For any negative action that is severe, the STARBASE staff maintains the right to immediately remove a student from an activity and not invite the student back to STARBASE without proceeding through the Code of Conduct.